

General Education Committee Meeting Minutes
Monday, October 16, 2006

Members Present: David Anderson, Elizabeth Birmingham, Michael Christoffers, Robert Harrold, Kate Haugen, Margaret Lee, Jae Min Jung, John Martin, Larry Peterson, Megan Schimek

Members Absent: Eric Asa, RaNelle Ingalls, Virginia Clark Johnson, Charlene Myhre, Robyne Williams, Kristi Wold-McCormick

1. Minutes from Oct 9th meeting: Approved
2. Agenda for today: Approved
3. Student Petitions – Review next week.
4. Ad Hoc Subcommittee Report from Committee Structure - Draft

Amend Lines 6-7: The University Registrar and the Associate Registrar will serve as ex-officio members.

Mike moved and John seconded to accept the sentence as revised. The Committee voted to approve the revision.

Amend Lines 7-8: The Provost and Vice-President's representative will be an ex-officio representative and pending confirmation by the Committee will serve as chair.

Kate moved and Betsy seconded to accept the sentence as revised. The Committee voted to approve the revision.

Amend Lines 9-10: The chair must be a tenured faculty member with the rank of associate or full professor who has previous experience on the Committee.

John moved and Maggie seconded to accept the sentence as revised. After discussion the sentence was amended to "The chair must be a tenured faculty member who has previous experience on the Committee and holds the rank of associate or full professor." Betsy moved to accept, David seconded and the Committee voted to approve the revised sentence as amended.

Amend Line: She or he will receive appropriate release time from the Office of the Provost and Vice President for Academic Affairs.

Kate moved and Megan seconded to accept the sentence as revised. The Committee voted to approve the revision.

Amend Line: Ex-Officio representatives may vote on all matters except for curriculum.

David moved and Michael seconded to accept the sentence as revised. After discussion amend wording of "curriculum" to "Student Petitions and matters of committee governance". David moved and Betsy seconded to accept new wording and the Committee voted to approve the revised sentence as amended.

5. Larry distributed a handout from William Slanger, OIRA "Who is teaching General Education Classes for Academic Year 2005-2006." - Note: Over 50% of SCH are taught by Grad Assistants and lecturers.

6. Ad Hoc Subcommittee Report from Student Petitions –

Receiving Student Petitions before meeting has helped speed up the process.

- a. Suggested that it would help to know history of past committee decisions and reasoning on Student Petitions, discussed starting with a word file, then formulate guidelines.
- b. Discussed using Blackboard
- c. Changes on the appeal form – David will ask in Student Government, if any students have just done a petition, did they have any difficulties and recommend any changes.
- d. Ask RaNelle if she could add to the Appeal form, the wording "If possible, please include a letter of support from Advisor, Faculty, or Department Chair"

Next GE Meeting: October 23, 2006, 2:00-3:00pm, Meadow Lark Room

Respectfully submitted,
Sue Wolter, Recorder