

NDSU General Education Committee
Meeting Minutes for December 4, 2006

Members Present: Eric Asa, David Anderson, Elizabeth Birmingham, Michael Christoffers, Robert Harrold, Catherine Haugen, RaNelle Ingalls, Virginia Clark Johnson, Jae Min Jung, John Martin, Char Myhre, Larry Peterson, Megan Schimek, Robyne Williams, Kristi Wold-McCormick

Member Absent: Margaret Lee

1. **Minutes** from November 27, 2006 – No additions or corrections, approved by consensus
2. **Agenda** – Approved
 - a. Blackboard – GE is on, members enrolled. Need to figure out tabs and options. Volunteers should contact Larry.
 - b. Meeting next semester – Wednesday at 4:00pm – Minard 407 is open, any other suggestions?
3. **Student Petitions:**
 - a. Student #1 – Petition to utilize Spanish 201, Cor 109, and study abroad to satisfy the Category 8: Global Perspectives. Robyne moved to accept student petition, Char Seconded. Committee Approved.
 - b. Student #2 – Petition to have 3 credits from a language course taken in Korea to apply to Humanities GE requirement. Robyne moved to accept petition and Kate 2nd. Committee Approved.
 - c. RaNelle proposed that the Registrars office may approve any 1st year language class taken abroad to satisfy the Humanities GE requirement. Robyne moved to accept this proposal, John seconded. Committee approved.
 - d. Bob proposed that the student must receive a grade of a “C” or better to accept the 1st year language class to satisfy Humanities GE requirement. If a student has lower then a “C”, the student must petition the committee. Robert made motion, Char 2nd, Committee approved.
4. **Standing Committee Reports:**
 - a. **Science, Technology & Wellness** – John, Char, Bob
 1. HNES 270 – waiting on response to letter
 2. CHEM 117, 117L, 121, 122L – The subcommittee will send a letter to follow up on their outcomes, request more information.
 3. ENT 210, GEOL 105, GEOL 105L, GEOL 106, GEOL 106L, LA 322, PHYS 110. Letters were sent to request more materials 1 year ago. No response. Larry will email

committee copy of letter we currently send when departments are overdue in submitting course renewal materials. A copy also goes to the Dean of the college. After the Committee reviews it, Larry will send a letter requesting more information.

- b. **Capstone Application Guidelines** – Robyne, Betsy & Larry
 1. Larry handed out Rubics information from Mary Allen's book, Assessing General Education Programs, to look over
 2. On Template under #3 – Include the language – "Don't need to access all 10." Purposes (at least one of four)

5. **General Education and pre-requisites:**

- a. Larry drafted the following to be added to Working Definitions Preamble:

-Courses should have no pre-requisites. The only prerequisites for general education courses must be other general education courses unless the General Education committee specifically approves an exemption due to the essential knowledge required for students in the course.

David made motion to accept this language. Char 2nd. Committee approved. Larry will send letter to departments for the following classes that have prerequisites that are not GE courses: MATH 104, MATH 146, MATH 165, STAT 330, CHEM 117L, CHEM 121L, PHYS 211L about this new addition.

6. **UNIV 189** – RaNelle, Kate, Robyne – very close to summarizing results of Survey. Would like to present to committee in January.
7. **Vertical Writing** – Kristi, RaNelle, Betsy – Are drafting memo, letter and brochure to send out to departments for curriculum updates, should have ready by next meeting.
8. **Megan Schimek** is leaving to student teach in Pine City, Minnesota. This is her last meeting. The Committee wishes her luck and will miss her.

Next meeting: January 10th, Wednesday, 4:00 to 5:00pm

Place: Not determined (possibly Minard 407)