

General Education Meeting
January 10, 2007

Members Present, Elizabeth Birmingham, Michael Christoffers, Robert Harrold, RaNelle Ingalls, Virginia Clark Johnson, Jae Min Jung, Margaret Lee, John Martin, Char Myhre, Larry Peterson, Robyne Williams, Kristi Wold-McCormick

Members Absent: Eric Asa, David Anderson, Catherine Haugen

1. **Minutes** approved with one change, POLS 110 to PHYS 110
2. **Agenda** approved.
3. **Student Petitions:** None. RaNelle has Four International Student Petitions for Cultural Diversity, she will check and approve for committee.
4. **Five Year Course Reviews** distributed:

CDFS 135	Introduction to Family Science	B
CLAS 101	First Year Latin I	A
CLAS 151	First Year Greek I	A
COMM 112	Understanding Media and Social Change	B
COMM 114	Human Communication	B
ECON 105	Elements of Economics	B
ECON 201	Principles of Microeconomics	B
ECON 202	Principles of Macroeconomics	B
MUSC 115	University Chorus	A
MUSC 306	Concert Choir	A
SOIL 217	Introduction to Meteorology and Climatology	St
THEA 161	Acting I	A

Five Year Course Reviews distributed electronically

ART 130	Drawing I	01/08/07	A
H&CE 341	Leadership and Presentation Techniques	12/04/06	B
HIST 135	Race in U.S. History	01/08/07	A
HNES 111	Wellness	12/11/06	W
HPER 217	Personal & Community Health	12/11/06	W
HPER 100	Concepts of Fitness and Activity	12/11/06	W
PHYS 212	College Physics II	01/08/07	Sp
PHYS 212L	College Physics II Lab	01/08/07	Sp
THEA 110	Introduction to Theatre	01/08/07	A

5. **Standing Committee Reports:** None

6. **Ad Hoc Subcommittee Reports**

✧ **Memo** to be sent to Department chair and instructor. Discussion and changes made as follows:

Please consider this a second reminder. On ____? ____ Dr. Robert Harrold sent you a memo on behalf of the Science and Technology Subcommittee of the General Education Committee noting that

the above course would not be recommended as approved for its five year review until a syllabus containing an approved General Education statement was received [emphasis in original]. The General Education Committee members know how busy department chairs and faculty are and how even very important tasks must be set aside at times. We also realize that deletion of this course from the list of those approved for General Education would negatively impact our students by reducing the list of available General Education courses. However, if the required materials are not received for this course by March 23, the Committee has no other choice but to recommend its deletion from the list of approved general education courses to the University Senate.

Please send email to Larry.R.Peterson@ndsu.edu or phone message 1-8824 to Larry Peterson that you have received this memo and how you plan to respond.

Memo sent to the following overdue five year review courses. (Overdue by one to two years)

ENT 210--rubrics need to identify multiple examples of how outcomes are met over the semester
GEOL 105--rubrics not completed, not enough examples, syllabus does not meet GE or Academic Affairs standards

GEOL 105L -rubrics not completed, not enough examples, syllabus does not meet GE or Academic Affairs standards

GEOL 106-rubrics not completed, not enough examples, syllabus does not meet GE or Academic Affairs standards

GEOL 106L-rubrics not completed, not enough examples, syllabus does not meet GE or Academic Affairs standards

LA 322 (This course is listed in the minutes, but I can't find information about it in the material I received from Bob H.)

PHYS 110 --missing syllabus with GE statement (course misidentified as POLS 110 in minutes)

✧ **Vertical Writing** – Betsy and Kristi

Reviewed Sample Brochure that will be sent explaining the new GE writing requirements passed by the University Senate. Will be sent with request for Curricular Updates, fact sheets, curriculum guides, etc .Discussed and made changes.

Meeting Adjourned at 5:00pm

Next GE Committee meeting will be January 24, 2007.

Committee will meet the 2nd and 4th Wednesdays of the month at 4:00pm in the SSC conference room.

Respectfully submitted,

Sue Wolter, Recorder