

NDSU General Education Committee Minutes
Wednesday, February 7, 2007

Members Present: Elizabeth Birmingham, Robert Harrold, Jae Min Jung, Margaret Lee, John Martin, Char Myhre, Larry Peterson, Robyne Williams, Kristi Wold-McCormick Members Absent: Eric Asa, David Anderson, Michael Christoffers, Catherine Haugen, RaNelle Ingalls, Virginia Clark Johnson.

- 1) Minutes from January 24 and January 31, 2007 - Approved
- 2) Agenda for today - Approved
- 3) Student Petitions –
 - a) Student #1 – Appeal Request – Transfer credits in American Sign Language studies from University of Minn, Duluth be considered a Humanities Gen Ed Course. Robyne moved to accept petition, Betsy 2nd. Petition approved.
 - b) Student #1 – 2nd Appeal Request – Transfer credits in American Sign Language studies from University of Minn, Duluth be considered as a GE Diversity Course. Robyne moved to accept petition, Betsy 2nd. Committee requested ASL course syllabus before vote.
- 4) Standing Committee Reports – None
- 5) Ad Hoc Subcommittee Reports
 - a) GE and Assessment –
 - i) Larry requested from committee 5-year reviews with rubrics to put up on web as examples.
 - ii) Assessment of General Education: The UAC is currently conducting this process. Should the GEC take over this responsibility? If so, how should we organize it? We discussed incorporating assessment into the five year reviews or courses or into the annual assessment reports. Bob suggested the latter with a three year rotation of the outcomes for all departments (e.g. 1&2, 3&4, 5&6). Larry asked committee to consider the following questions for future discussion - How do we make assessment of general education more effective? Who is responsible? What should be the cycle for assessment? Should assessment reports be done – every year, 3 years or 5 years? Should the assessment be by outcomes across courses or by courses? What do we do with information, the process and feedback to make it meaningful?
 - b) UNIV 189 –RaNelle, Kate, Robyne (This committee is done)
 - c) Vertical Writing--Betsy, Kristi - Kristi reported that curriculum revisions have been coming in.
 - i) Listings of pre-req restrictions on certain courses
 - ii) Departments need to specify in written curriculum the Majors required upper level writing courses
 - iii) The new materials are on the websites for GE and the Center for Writers.

Respectfully submitted,
Sue Wolter

Next Meeting: Wednesday, February 21, 2007, 4:00 to 5:00 pm, Nelson 104