

General Education Committee Meeting Minutes
September 5, 2007
Mandan Room, Memorial Union, 4:00 to 5:00pm

Members in attendance: David Anderson, Eric Asa, Elizabeth Birmingham, Michael Christoffers, Cierra Grondahl, Bob Harrold, Catherine Haugen, RaNelle Ingalls, Virginia Clark Johnson, Margaret Lee, Harriett Light, John Martin, Char Myhre, Larry Peterson, Charles Stevens, Kristi Wold-McCormick

Members not in attendance: Cierra Grondahl,

1. Minutes from July 25, 2007 meeting were approved as emailed on July 29, 2007
2. Tentative agenda was unanimously approved.
3. Introduced and welcomed two new members, Harriett Light, Professor, Child Development and Family Science and Charles Stevens, Associate Professor, Management, Marketing, and Finance.
4. Establish standing Subcommittees:
 - a. Humanities, Fine Arts, Communications – Mike, Betsy, Dave, Larry
 - b. Science and Technology and Wellness – John, Char, Bob, Harriett
 - c. Social & Behavior Sciences, Quantitative Reasoning – Eric, RaNelle, Margie, Charles
 - d. New Trial Standing Sub-Committee for Student Petitions: RaNelle, Virginia, John, and David. This sub-committee will preview student petitions and bring to the GE committee their recommendations. Will try this for one semester.
5. Unfinished Business from 2006-2007
 - a. Complete a review of UNIV 189
 - ~ Update from Char, facilitator for UNIV 189 Task Force, she will be contacting, members this week to set up meetings now that everyone is back from summer break.
 - b. Coordinate implementation of Vertical Writing Curriculum.
 - ~ Update from Kristi, Betsy and RaNelle, Registrars office is reviewing curriculum guides, also, they are in the process of developing an advisor page for the web to help answer questions faculty and advisors have about Vertical Writing Curriculum.
 - c. Complete Application guidelines and materials for capstone courses.
 - ~ Update from Larry, this is still in process.
 - d. Request to have military basic training meet the Wellness requirement.
 - ~ Update from Bob and Kristi, they are putting together a proposal. The current policy is that it must have 2 of the 4 Wellness components.
 - e. Plan Assessment of General Education (not just individual courses). The UAC is currently conducting this process. How do we make assessment of general education more effective? Who is responsible? What should be the cycle for assessment? Should assessment reports be done – every year, 3 years or 5 years? Should the assessment be by outcomes across courses or by courses? What do we do with information, the process and feedback to make it meaningful?
 - ~ Update from Larry, he will bring a proposal for committee to review.
 - f. Courses not completed (handout)

- ~ Motion made by David and 2nd by RaNelle to send letter to Five-Year reviews still in process from 2004-05 and 2005-06 with a date of October 31, 2007 as deadline to receive a response. Will send copy to Dean and Dept Chair. Committee votes unanimously
 - ~ Motion made by Bob and 2nd by Betsy, to include in letter that the GE committee will recommend to Senate to drop these courses from GE classes. Spring 2008 will be their last semester as GE classes if this is done. Since the committee has not heard from them, we assume they are not interested in these being GE courses. Need a response by October 31, 2007. Committee votes unanimously
 - ~ Larry requests sub-committees to finish work on 2006-07 Five-year reviews as new Five Year Reviews will be coming in December.
6. Five Year Reviews Due December 2007 Larry distributed handouts for committee to review.
 7. Senate GE Committee Yearly Report from 2006-2007 – Larry distributed the 2006-2007 Yearly Report.

**Next Committee Meeting, Wednesday, October 3rd. 4:00 – 5:00 pm.
Mandan Room, Memorial Union**

Respectfully submitted,
Recorder, Sue Wolter